

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JULY 25, 2018**  
**5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jerry White (Vice Chair), Alex Curtis, and Jeremiah MacDonald  
BOARD MEMBER(S) ABSENT: Jonathan Demmons (Chair), Linda Darling  
TOWN ADMINISTRATOR: Rick Lattimer  
ALSO PRESENT: Susan Lowenthal

1. Jerry White called the Meeting to order at 5:09 PM

2. **Motion to approve the Minutes of July 11, and July 18, 2018**  
**Made by MacDonald, seconded by Curtis** **Approved 3-0-0**

3. **Public Comment** – Susan Lowenthal reported that one of the hinge brackets had broken off the ramp to the town float. Foy E. Brown had installed a chain to temporarily secure the ramp. Susan noted that Jerry White should be allowed to repair the ramp as a businessperson despite his serving as a selectperson.

4. **Treasurer's Report**

- Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Sewer Warrant #13	in the amount of	\$2,323.33
Water Warrant #15	in the amount of	\$3,504.88
Payroll Warrant #26	in the amount of	\$17,748.83
Payroll Warrant #26-A	in the amount of	\$3,554.45
Warrant #28	in the amount of	\$6,258.00
Warrant # 28-A	in the amount of	\$24,360.50

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by MacDonald, seconded by Curtis** **Approved 3-0-0**

5. **Correspondence: None**

6. **Reports:**

- Administrator:
  - i. Clinic
    - The town administrator called Sue Ferra to let her know the Town is holding her spot open pending her ability to return to work and will continue using temporary nurse practitioners to fill in during her absence. Sue expressed her thanks.

- ii. Sewer Department:
  - Olver Associates will conduct testing on Thursday, July 26<sup>th</sup>, to obtain biochemical oxygen demand levels at various points in the Town’s sewer system
- iii. Water Department:
  - The Town is repairing a water leak it discovered in the system. Repairs will be complete on Thursday, July 26<sup>th</sup>.
- iv. Transfer Station
  - No update
- v. Floats & Docks
  - At the Board’s direction, the Town will continue exploring the best and most cost-effective alternatives available to strengthen the mooring of the Town’s float at Pulpit Harbor.
- vi. Roads & Bridges
  - Road Commissioner Brown wants to engage a contractor to repave portions of West District Road, upper Smith Street, and Bartlett’s Harbor Road. The Town staff will work with Commissioner Brown to determine the amount of paving needed and obtain an estimate from a commercial firm.
- vii. Town Properties
  - No update
- viii. Legal
  - The town administrator provided an update on the action to remove the illegal yard drain from 179 Main St.
- ix. Sheriff’s Department:

Date	Incident	Deputy
7/18	Fraud	Landers
7/20	Disabled vehicle	Landers

**7. Old Business:**

- Ferry Service: MSFS officials are working to reschedule a meeting to discuss emergency transport issues.
- Airstrip: The Town staff is continuing to explore alternatives to address concerns about having an adequate airstrip available year round.

**8. New Business:**

- **Motion to approve Certificate of Commitment of Water User Rates in the amount of \$17,093.34**  
**Made by Curtis, seconded by MacDonald** **Approved 3-0-0**
- **Motion to approve Certificate of Commitment of Sewer User Rates in the amount of \$37,698.01**  
**Made by MacDonald, seconded by Curtis** **Approved 3-0-0**
- *Fire Department and Town Garage Buildings:* White led a discussion of the need to begin considering renovating or replacing the buildings that house the Town’s trucks and emergency vehicles.

**Motion to adjourn at 5:42 PM**  
**Made by MacDonald, seconded by Curtis**

**Approved 3-0-0**