

TOWN OF NORTH HAVEN
SELECT BOARD
JULY 3, 2019
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: None

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of June 26, 2019**
Made by Lannon, seconded by MacDonald Approved 4-0-0
3. **Public Comment:** None
4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #23	in the amount of	\$21,784.65
Warrant #24	in the amount of	\$13,502.55
Warrant #24-A	in the amount of	\$10,732.66

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald, seconded by Lannon Approved 4-0-0

5. **Correspondence:** None
6. **Reports:**
 - a. Administrator:
 - i. Clinic — (See below, new business)
 - ii. Fire Department/EMS
 - Fire Chief Cooper and Lattimer will develop options on fire trucks
 - Chair Demmons has arranged for Peter Flewelling to talk with the Board next week about prefabricated steel buildings
 - iii. Floats and Docks — The Island Institute is still reviewing the Town's \$10,000 grant application for funds to support a working waterfront analysis and additional grant writing.

- iv. Legal – George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.
- v. Roads & Bridges —Road Commissioner Brown continues to work on grading and trimming along roadways; repainting stripes on Main Street still to come.
- vi. Sewer Department — None
- vii. Sheriff’s Department

Date	Incident	Deputy
6/26	Boating accident	Landers
6/27	Harassment	Landers
6/28	Vehicle off road	Landers
6/30	911 hang-up	Pinkham

- viii. Town Properties
 - Property Manager vacancy announcement posted
 - Lattimer will discuss bulletin boards for the Town somewhere near the ferry parking lot and at the intersection of Church Street and Main Street
- ix. Transfer Station — Lattimer and Cooper are exploring hiring a firm to collect hazardous waste and holding a hazardous waste disposal day at the Transfer Station.
- x. Water Department — None

7. Old Business:

- a. *Airstrip:* Gartley & Dorsky provided rough estimates of cut and fill information concerning the alternative airstrip locations, as well as a rough cost estimate. Lattimer is still in discussions with the Watson family about possible year-round use of their airstrip.
- b. *Ferry Service Rate Structure:* The Board approved a letter to DOT Commissioner Bruce Van Note regarding Ferry Service rate increases
- c. *Summer Meeting to Discuss Town Priorities:* The meeting is set for Sunday, August 18, 2019 at 4:00 pm at Turner Farm. Lattimer is working with the Town staff on a presentation.

8. New Business:

- a. *Fire Department:* Officers from the Fire Department attended the meeting to discuss the need for additional trucks and plan for obtaining them. Finding a used water tanker was identified as the highest priority followed by an attack truck/brush truck. The officers and the board also discussed how the current fire station/plow truck building might be modified in the near term to support additional trucks. A longer-term solution still under consideration is a new building to house the Fire Department,

EMS, and Plow Trucks.

- b. *Knox County Hazard Mitigation Plan*: Knox County's Emergency Management Agency (EMA) has developed a hazard mitigation plan for the County and its municipalities that would serve as a framework for local, state, and federal action in the event of an emergency, such as a severe winter storm. The Board approved the plan on behalf of the Town. This will ensure the Town is eligible for state or federal aid in the event of an emergency.
- c. **Motion to approve the Sewer Department Certificate of Commitment for annual customers in the amount of \$50,777.88**
Made by Curtis, seconded by Lannon **Approved 4-0-0**
- d. **Motion to approve the Water Department Certificate of Commitment for annual customers in the amount of \$72,695.78**
Made by Curtis, seconded by Lannon **Approved 4-0-0**
- e. *Clinic* — Lattimer advised the Board that the Town will discontinue Direct TV at the Clinic and obtain cable television service instead. The Board concurred.

9. Other

- Demmons reminded Lattimer to move follow up with the State regarding the Town's paving projects for this summer
- Demmons asked about new parking at Pulpit Harbor as well as repairs to the existing parking lot. Lattimer is discussing the proposed new parking area with the North Haven Conservation Partners and will follow up with Road Commissioner Brown about adding gravel and smoothing out the existing parking lot so people can easily walk to the town dock.
- Curtis asked about repairs to the railings and concrete in the ferry parking lot. Lattimer will check to see if Elliott Brown can do the work.
- Curtis mentioned that a used aluminum ramp may be available in the fall for the Town's float in the Thorofare.

10. Adjournment

Motion to adjourn at 6:40 pm made by MacDonald, seconded by Lannon
Approved 4-0-0