

**TOWN OF NORTH HAVEN
SELECT BOARD
AUGUST 1, 2018
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jonathan Demmons (Chair), Jerry White (Vice Chair), Alex Curtis, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Linda Darling

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Bryan Lewis

1. Jonathon Demmons called the Meeting to order at 5:03 PM

2. **Motion to approve the Minutes of July 25**
Made by White, seconded by MacDonald **Approved 4-0-0**

3. **Public Comment – None.**

4. **Treasurer’s Report**

- Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Payroll Warrant #27	in the amount of	\$407.55
Payroll Warrant #27-A	in the amount of	\$171.60
Warrant #29	in the amount of	\$196,348.27
Warrant # 29-A	in the amount of	\$2,700.14

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by White, seconded by MacDonald **Approved 4-0-0**

5. **Correspondence:** Received a letter from the State Bureau of Parks and Lands regarding the communications cable between North Haven and Vinalhaven. Consolidated Communications has asked to extend the easement across the Thorofare for another 30 years. The public has an opportunity to comment. Notice is posted at the Town Office and North Haven Grocery. Any comments are due by August 7th.

6. **Reports:**

- Administrator:
 - i. Clinic
 - The Town is working with the Clinic staff to ensure sufficient nurse practitioner coverage in the coming months
 - ii. Sewer Department:
 - On Thursday, July 26th, Olver Associates tested various points in the Town’s sewer system to obtain biochemical oxygen demand levels. We are awaiting the test results Water Department:
 - iii. Water Department:

- The Town’s Water Department continues to address leaks in the water system
- iv. Transfer Station
 - No update
- v. Floats & Docks
 - Pulpit Harbor: At the Board’s direction, the Town will continue exploring the best and most cost-effective alternatives available to strengthen the mooring of the Town’s float at Pulpit Harbor.
 - Town Float: The ramp at the Town float has been repaired
- vi. Roads & Bridges
 - Road Commissioner Brown wants to engage a contractor to repave portions of West District Road, upper Smith Street, and Bartlett’s Harbor Road. The Town staff will work with Commissioner Brown to determine the amount of paving needed and obtain an estimate from a commercial firm. White noted that we need to schedule this soon to ensure paving can be done while the temperate is warm enough.
- vii. Town Properties
 - No update
- viii. Legal
 - The town administrator provided an update on the action to remove the illegal yard drain from 179 Main St.
- ix. Sheriff’s Department:

Date	Incident	Deputy
7/25	Property check	Landers
7/28	Assist	Landers
7/30	Fish & game	Landers
7/31	Assist	Landers

7. Old Business:

- a. Ferry Service: MSFS officials visited North Haven today, August 1st, to discuss emergency transport issues; Lisa Shields, April Brown, Jerry White, and Rick Lattimer attended the meeting. The MSFS has tentatively scheduled an open meeting to discuss the ferry service with Town residents on October 18th to be held at Waterman’s Community Center.
- b. Airstrip: The Town staff is continuing to explore alternatives to address concerns about having an adequate airstrip available year round.

8. New Business:

- a. *Computer Support for Board Members:* White noted that during training he received from the Maine Municipal Association, elected officials were encouraged to use town computers for official business, rather than their personal phones or computers. The Town staff will explore the cost of making inexpensive computer devices available to Board members.
- b. *Deputy Sheriff Parking:* White noted that the Deputy Sheriff should be asked to use the designated parking spot at the ferry landing when he is off island. Lattimer will follow up with Deputy Landers.

- c. *Hanging Cable/Telephone Line:* White noted there is a cable/telephone line hanging from a pole on Main Street that could become caught on a passing vehicle. The Town staff will investigate and have the line removed or repaired, as appropriate.
- d. *Transfer Station:* White asked the Town staff to find out the most appropriate way to deal with used paint at the Transfer Station. The Town staff will investigate and report back.

9. Motion to adjourn at 5:37

Made by Demmons, seconded by MacDonald

Approved 4-0-0