

**TOWN OF NORTH HAVEN
SELECT BOARD
AUGUST 12, 2020
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra, Erin Cooper, Laura Jermann, and Johnny Bush

1. Demmons called the Meeting to order at 5:00 pm adjacent to the Town House at the end of Waterman Lane; the Board looked at the shoreline adjacent to the Town House to discuss the possibility of erecting a town boat ramp. The Board also looked at the area at the end of the paved portion of Iron Point Road. The Board returned to the Town Office at 5:47 pm.

2. **Motion to approve the Minutes of August 5, 2020**
Made by MacDonald, seconded by Darling **Approved 5-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #30	in the amount of	\$1,072.50
Warrant #32	in the amount of	\$6,099.65
Warrant #32-A	in the amount of	\$939.08
Sewer Department Warrant #12	in the amount of	\$7,970.28
Sewer Department Warrant #12-A	in the amount of	\$20,848.00
Water Department Warrant #15	in the amount of	\$834.25

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- Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**
Made by MacDonald seconded by Curtis **Approved 5-0-0**

5. **Correspondence:** None

6. **Reports**

- a. Administrator:

- i. Clinic — COVID-19 update
- ii. Fire Department/EMS
 - Awaiting development of revised air ambulance regulations

- The Road Commissioner is working on a plan to store the small plow truck in his garage so that the new Fire Truck can be stored inside the Town garage
- iii. Floats and Docks
 - J.O. Brown’s has installed the new Burnt Island float
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges — Paving underway
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department

Date	Incident	Deputy
8.5.20	911 open line	Lemoi
8.5.20	Suspicious behavior	Lemoi
8.5.20	Public relations	Lemoi
8.5.20	911 hang-up	Lemoi
8.6.20	Property check	Lemoi
8.6.20	Shots fired	Lemoi
8.6.20	Traffic stop	Lemoi
8.6.20	Property check	Lemoi
8.7.20	Agency assist	Lemoi
8.7.20	911 hang-up	Lemoi
8.7.20	Pedestrian accident	Lemoi
8.8.20	Public relations	Lemoi
8.8.20	911 hang-up	Lemoi
8.8.20	Citizen assist	Lemoi
8.8.20	Property check	Lemoi

- viii. Town Properties
 - SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020
 - Position posted for cleaning the Clinic, Clinic Residence, and the Town Office
- ix. Transfer Station
 - TFI in Wheatland, Pennsylvania has received the Town’s order for two new containers. Delivery is expected in September.
 - Lattimer is working with Environmental Projects Inc. in Auburn to develop a plan to remove the used oil from the Transfer Station
- x. Water Department — Sent a letter to Water Department users urging conservation

7. Old Business:

- a. *Town Boat Ramp* — Lattimer to work with Gartley & Dorsky on a plan for a possible boat ramp adjacent to the Town House on Waterman Lane.

- b. *New Telephone Poles and Wires* — Lattimer spoke with Amy Watson, General Manager at Fox Islands Electric Cooperative (FIEC). FIEC recently installed new, taller poles in several places around the island. Ms. Watson is working on a timeline for installing the existing wires on those poles.

8. New Business

- a. *Water Abatement Request* — Milbrey Mara requested that the Select Board authorize the Water Department to abate the charges over her usual rate due to an undetected leak. The amount due over her usual charge is \$294.06.

Motion to abate \$294.06 from Milbrey Mara’s water bill due to an undetected leak made by MacDonald, seconded by Lannon Approved 5-0-0

- b. *COVID-19 Planning* — Sue Ferra, one of our nurse practitioners and local health officers, and Erin Cooper, EMS Chief, briefed the Board on the current state of our readiness to address virus cases on the island. Two points stand out. First, the Clinic has ordered more doses of seasonal flu vaccine this year; the more people who are vaccinated against the flu, the easier it will be for healthcare providers to distinguish between cases of the flu and cases of COVID-19, since both have similar symptoms. Second, if people are coming and going from the island to COVID-19 hotspots, they must either quarantine or have negative test results before going out into the community.

9. Other:

- Johnny Bush is consulting with Penobscot Island Air to help them develop an effective business model. He said the company will submit a written proposal to the Town (and to the other communities PIA serves) seeking assistance.
- Darling mentioned there is a broken plank on the Town Float in the Thoroughfare
- Curtis raised concerns about the possibility of the Sheriff’s Office assigning Deputy Josh Lemoi to Vinalhaven on a regular basis. Lattimer will invite Deputy Lemoi to speak with the Board about this

10. Adjournment — Motion to adjourn at 6:03 pm made by Lannon, seconded by MacDonald Approved 5-0-0