

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**SEPTEMBER 5, 2018**  
**5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Alex Curtis, Linda Darling, and Jeremiah MacDonald  
BOARD MEMBER(S) ABSENT: Jonathan Demmons (Chair), Jerry White (Vice Chair)  
TOWN ADMINISTRATOR: Rick Lattimer

1. Linda Darling called the Meeting to order at 5:00 PM

2. **Motion to approve the Minutes of August 29<sup>th</sup>**  
**Made by Curtis, seconded by MacDonald** **Approved 3-0-0**

3. **Treasurer's Report**

- Approval of Bills, Warrants, Payroll Journals and Journal Entries:

Payroll Journal #32	in the amount of	\$19,265.49
Payroll Journal #32-A	in the amount of	\$4,129.85
Warrant #34	in the amount of	\$3,475.37
Warrant # 34-A	in the amount of	\$17,534.24

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries**  
**Made by Curtis, seconded by MacDonald** **Approved 3-0-0**

- Approval of \$100.00 for Travis Gomez from Warrant #33 for diving at Pulpit Harbor to inspect float moorings

**Motion to approve made by Curtis, seconded by MacDonald** **Approved 3-0-0**

5. **Correspondence:** None

6. **Reports:**

a. Administrator:

i. Clinic

- Arranged for coverage through November 16<sup>th</sup>

ii. Fire Department

- The Fire Chief and Town Administrator are working on a plan to ensure the Fire Department has the resources it needs to effectively respond to fire emergencies

iii. Floats & Docks

- *Pulpit Harbor:* The two ladders for the Pulpit Harbor floats have arrived and the Jason Burns, the Town Property Manager, will install them.
- *Town Landing:* The Town has posted a request for proposals to repair a corroded light post, repair a post, install gates to the south of the ferry ramp where fishermen and others load and unload gear, and paint the fence. The

Town will also install a sign to remind users to return the area to a secure state when done.

- iv. Legal – None
- v. Roads and Bridges
  - We are awaiting an estimate from Hagar Enterprises for the paving work Road Commissioner Brown wants to do on Bartlett Harbor Road, Smith Street, and the triangle at Pulpit Harbor. Lattimer said he would talk with Commissioner Brown after receiving the estimate.
- vi. Sewer Department:
  - Olver Associates met with Sewer Department and Town Office staff on August 30<sup>th</sup> to discuss the results of the tests Olver conducted in July. At the Town’s request, Olver will conduct further tests and seek to modify the Town’s wastewater permit.
- vii. Sheriff’s Department:

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
8/29	Fish & Game	Landers
8/30	Juvenile problem	Landers
9/4	911 hang-up	Landers

- viii. Town Properties
  - The Town Administrator is working with the Town Property Manager on a maintenance/project list. In addition to mowing and trimming town properties, the Property Manager has begun clearing brush away from the Community Building (YMCA)
  - The Town’s House at 13 Waterman Lane has been posted for rent.
- ix. Transfer Station
  - No update
- x. Water Department
  - No update

**7. Old Business:**

- a. *Airstrip:* The Town staff is continuing to develop options for the Board’s preliminary review. Lattimer is continuing to contact owners of the properties involved.

**8. New Business:** None

**9. Board Member Comments:**

- a. Darling suggested that Lattimer post notice on the Town’s website describing the State’s requirements for controlling dogs and the consequences for failing to abide by state rules. Lattimer agreed.
- b. Curtis raised the possibility of co-locating the airstrip and a public works/emergency services building.

**10. Motion to adjourn at 5:28**

**Made by Darling, seconded by Curtis**

**Approved 3-0-0**